

# Remove and/ or Attach Personalised Number Plates Application

Transport Operations (Road Use Management) Act 1995



**Queensland Government**  
Queensland Transport

**Note:** This application form must be completed to either **Remove** personalised plates from a vehicle **or** **Attach** personalised plates to a vehicle

**Privacy Disclaimer** - Queensland Transport collects information on this form under the *Transport Operations (Road Use Management) Act 1995* to manage the Queensland vehicle register. To enable the product/purchase of a personalised plate, Queensland Transport transfers the information on this form to their agent, PPQ and its sub-contractors who are bound by the same privacy requirements as Queensland Transport. Some of your information may also be released to vehicle insurers, statutory entities, legal practitioners, and insolvency entities, persons directly involved in vehicle incidents, vehicle manufacturers and to or through interstate registering authorities. Only authorised officers will have access to your information and your details will not be disclosed to any other third party without your consent unless required to do so by law.

**Personalised Plate Number**

## Personalised Plate owner/s details

Registered Business/ Registered Company name (if applicable)

Qld Transport Customer Reference No.

*The Customer Reference Number is the operator's Queensland driver licence number or 18+ card number. (if you do not have a QT Customer Reference Number complete Form F3503)*

Family name (Registered Customer/s or Person of Authority)

Given name/s

Date of birth

 /  / 

Male

Female

Residential/ Registered Business address

Postcode

Postal address (if same as above, write "as above")

Postcode

## Evidence of Identity

(a) EOI documentation for individuals (for example Qld driver licence).  
If plates are to be recorded in 2 names both must provide EOI documentation.

(b) Business/company/organisation identification

## Do you wish to:

**Remove** personalised number plates from a vehicle - Complete **Section 1**.

**Attach** personalised plates to a vehicle - Complete **Section 2**.

### Section 1 - Removal of Personalised Number Plates

Make and Body shape (eg. Ford station wagon, Holden utility)

Vehicle Identification Number (VIN) / Engine or Chassis number

Is this vehicle to remain registered?

No  An Application for Cancellation of Registration must be completed.

Yes  A fee will be payable for the new plates.

Are the Personalised Plates to be cancelled?

**Important:** If you answer Yes, the plates will be cancelled and made available for sale.

No

Yes  An Application for Cancellation of Registration must be completed.  
The plate/s must be surrendered at this time.

### Section 2 - Attach Personalised Number Plates to a nominated vehicle

The vehicle to which the personalised plates are to be attached must be registered.

Personalised plate/s may only be attached to a motor vehicle, motorbike, invalid chair or a large trailer.

What is the current registration number of the vehicle to which the personalised plate/s will be attached (if applicable)?

Is this vehicle registered in a different name to the Personalised Plate owner?

No

Yes  A Letter of Authority signed by the personalised plate owner must be provided with this application .

Make and Body shape (eg. Ford station wagon, Holden utility)

Vehicle Identification Number (VIN)/ Engine or Chassis Number

## Declaration

I/ We declare that the information provided is true and correct in every detail.

Signature of the Registered Operator/s *Note: for joint registered operators both signatures are required.*



Corporate Forms Management  
Form F2964 ES  
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**Office Use Only**

Number of plates surrendered 1  2  3  (Accessory Plate)

Replacement plate/s number (if new registration plate/s were issued)

Operator number

Date

 /  / 

Receipt number/s

Application received at